

NORDONIA HILLS CITY SCHOOL DISTRICT CITY INCOME TAX DEDUCTION FORM

There are two kinds of city income tax - one is a mandatory employment tax where you work; the other is a residential income tax you must pay where you live (if there is one) if you do not pay where you work. In Nordonia Hills School District, there are two mandatory employment city income taxes - Ledgeview, High School and Bus Garage pay to City of Macedonia and Lee Eaton pays to Northfield Village. Payroll deductin for residential city taxes is voluntary and must be requested in writing. As a courtesy, we will withhold and remit these taxes on your behalf. If you choose not to have us withhold your residential city income tax obligation, you are still liable to pay that tax to your municipality on your own

Check the option that applies:

_____ *I am employed at Ledgeview, High School or Bus Garage and am subject to Macedonia City income tax*

_____ *I am employed at Lee Eaton and am subject to Northfield Village income tax*

_____ *I do not live or work within a municipality for which I am liable for city income tax*

_____ *I am liable for City income tax to the city of _____ and hereby request and authorize Nordonia Hills City Schools to withhold this residential income tax from my wages and pay this tax directly to the city named*

_____ *I am no longer liable to the city of _____ for city income tax. Please discontinue this deduction.*

I understand that it is my responsibility to inform the payroll department of any changes which will affect this deduction. This deduction will be in effect until I notify the payroll department in writing otherwise. I also understand that any overpayments made to a city, due to my failure to notify the employer of a change, must be handled by me directly with the city.

Date _____ Employee Name (print) _____

Phone # _____ Employee Signature _____