



**Nordonia Hills
Board Of Education
9370 Olde Eight Road
Northfield, Ohio 44067**

**ORGANIZATIONAL MEETING
January 11, 2010**

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PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes the value to school governance of public comment on educational issues and the importance of allowing members of the public to express themselves on school matters of community interest.

Any person or group wishing to place an item on the agenda shall register their intent with the Superintendent no later than ten (10) days prior to the meeting and include:

- A. Name and address of the participant;
- B. Group affiliation, if and when appropriate;
- C. Topic to be addressed.

Such requests shall be subject to the approval of the Superintendent and the Board President.

In order to permit the fair and orderly expression of such comment, the Board shall provide a period for public participation at every meeting of the Board and publish rules to govern such participation in Board meetings.

The presiding officer of each Board meeting at which public participation is permitted shall administer the rules of the Board for its conduct. Although the Board has adopted Robert's Rules of Order, they may not be followed in regard to public participation.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business.
- B. Anyone having a legitimate interest in the actions of the Board may participate during the public portion of a meeting.
- C. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- D. Each statement made by a participant shall be limited to five (5) minutes duration, unless extended by the presiding officer. Each participant must register with the Board including name, address, telephone no., and topic.
- E. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard.
- F. All statements shall be directed to the presiding officer; no person may address or question Board members individually.
- G. Tape or video recordings* are permitted, providing the person operating the recorder has contacted the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 - 1. No obstructions are created between the Board and the audience.
 - 2. No interviews are conducted in the meeting room while the Board is in session.
 - 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.

* Nordon Hills City School District Board of Education meetings are broadcast on Channel 25 and tapes of the meetings are available upon request.

- H. The presiding officer may:
 - 1. Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 - 2. Request any individual to leave the meeting when that person does not observe reasonable decorum;
 - 3. Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 - 4. Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action.

ORDER OF BUSINESS
ORGANIZATIONAL MEETING
JANUARY 11, 2010

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. APPOINTMENT OF PRESIDENT PRO TEMP
4. ELECTION OF OFFICERS
5. COMMUNICATION
6. PRESIDENT'S REPORT
 - Finance Committee
 - OSBA Legislative Liaison
 - OSBA Student Achievement Liaison
 - Curriculum Liaison
 - Facilities Liaison
 - Policies and Procedures
 - Public Relations Liaison
 - Cuyahoga Valley Career Center
 - Athletic Advisory Committee
 - Tax Incentive Review Board
 - Technology and Information Systems
7. SUPERINTENDENT'S REPORT
8. TREASURER'S REPORT
9. EXECUTIVE SESSION
10. ADJOURN

NEXT BOARD MEETING: February 8, 2010

In the interest of saving duplicating costs, minutes from the previous Board meeting are only provided to Board members. Detailed listings of all expenditures are filed in the Treasurer's office. Anyone interested in seeing a copy of the minutes or reviewing public financial records may contact the Treasurer's office.

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JANUARY 11, 2010

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PRESIDENT'S REPORT
ORGANIZATIONAL MEETING
JANUARY 11, 2010

1. **RESOLUTION ESTABLISHING THE TIME AND LOCATION FOR MEETINGS OF THE BOARD**

BE IT RESOLVED, by the Board of Education of the Nordonia Hills City School District, that regular meetings of the Board of Education be scheduled for the third Monday of each month, 7:00 p.m. at Northfield Elementary. Special meetings will be called as needed and the dates and times of the regularly scheduled meetings may be changed as needed. The meeting dates are as follows:

January 11, 2010 (Second Monday) – Organizational/Regular Meeting
February 8, 2010 (Second Monday)
March 15, 2010
April 19, 2010
May 17, 2010
June 21, 2010
July 19, 2010
August 16, 2010
September 20, 2010
October 18, 2010
November 15, 2010
December 20, 2010

2. **RESOLUTION TO APPOINT REPRESENTATIVE AND TWO ALTERNATES TO THE TAX INCENTIVE REVIEW BOARD**

3. **RESOLUTION TO APPOINT OSBA LEGISLATIVE LIAISON FOR CALENDAR YEAR 2010**

4. **RESOLUTION TO APPOINT OSBA STUDENT ACHIEVEMENT LIAISON FOR CALENDAR YEAR 2010**

5. **RESOLUTION TO APPOINT REPRESENTATIVES FOR THE FOLLOWING:**

- Finance Committee
- OSBA Legislative Liaison
- OSBA Student Achievement Liaison
- Curriculum Liaison
- Facilities Liaison
- Policies and Procedures
- Public Relations Liaison
- Cuyahoga Valley Career Center
- Athletic Advisory Committee
- Tax Incentive Review Board
- Technology and Information Systems

6. **RESOLUTION ESTABLISHING A BOARD SERVICE FUND FOR CALENDAR YEAR 2010**

WHEREAS, Section 3315.15, Ohio Revised Code, provides for the setting aside from the General Fund a sum not to exceed \$2.00 for each child enrolled or \$20,000, whichever is greater; such sums of money to be known as the "Service Fund" and to be used in paying the expenses of members of the Board actually incurred in the performance of their duties.

NOW THEREFORE, BE IT RESOLVED, that the Board of the Education for the Nordonia Hills City School District does hereby appropriate for the purpose of said Service Fund the amount of \$10,000.

SUPERINTENDENT'S REPORT
ORGANIZATIONAL MEETING
JANUARY 11, 2010

1. **RECOMMENDATION TO RETAIN LEGAL AND CONSULTATIVE SERVICES OF SQUIRE, SANDERS AND DEMPSEY IN CONNECTION WITH THE LEGAL MATTERS RELATING TO EDUCATION AND THE OPERATION OF THE SCHOOL DISTRICT.**

The Superintendent recommends that the Board adopt the following resolution to permit the Administration to continue to use the legal services of Squire, Sanders and Dempsey. The firm will be used for Bond Counsel, educational services or projects as requested.

The Superintendent recommends that the Board adopt the following resolution as stated.

BE IT RESOLVED by the Board of Education of the Nordonia Hills City School District, Summit County, Ohio as follows:

SECTION 1: Services of Squire, Sanders & Dempsey are hereby retained, such legal services to be in the nature of legal representation, including, but not limited to, appearances in court, advice, options, and/or all phases of labor negotiations, appearances before the State Employment Relations Board and recommendations that may from time be requested by the Board or the Superintendent concerning legal matters relating to education and the operation of the school district. Such services may include the review of any and all records of the client in this attorney-client relationship. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said Squire, Sanders & Dempsey, shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the State, any county or city of this Board, or the execution of public trusts. Such services may be terminated at any time by the Board or said Squire, Sanders & Dempsey by written notice to the other.

SECTION 2: For such legal and consultative services, said Squire, Sanders & Dempsey shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses including, but not limited to, travel, long distance telephone expenses and duplicating expenses incurred in rendering such services, from time to time for such purpose.

SECTION 3: All notices and proceedings relating to this meeting and the actions of the Board of Education have been in compliance with the provisions of Section 121.22 of the Ohio Revised Code.

2. **RECOMMENDATION TO RETAIN LEGAL COUNSEL SERVICES OF TAFT, STETTINIUS AND HOLLISTER. L.L.P.**

The Superintendent recommends that the Board adopt the following resolution to permit the Administration to use the legal services of Taft, Stettinius and Hollister, L.L.P. This firm will be used to take action to protect and conserve our tax duplicate as requested.

The Superintendent recommends that the Board adopt the following resolution as stated.

BE IT RESOLVED by the Board of Education of the Nordonia Hills City School District, Summit County, Ohio as follows:

SECTION 1: The firm of Taft, Stettinius and Hollister, L.L.P., its partners, associated and agent, are hereby retained (1) to make appearances and file complaints in the Summit County Board of Revision; (2) to file, prosecute and defend appeals in the Board of Tax Appeals or Courts of the State of Ohio from orders of the Summit County Board of Revision; (3) to take other actions to represent the interest of the Nordonias Hills City School District relative to valuation and taxation of property with said boards and courts; and (4) to render such other legal services in connection with the operation of the School District as may from time to time be assigned to them by the superintendent or designee of this Board. Such services may be terminated at any time by the Board or said Taft, Stettinius and Hollister, L.L.P. by written notice to the other.

SECTION 2: In rendering such legal services, as an independent contractor and in an attorney/client relationship, said Law Firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the state, any county or cities, or of this Board, or the execution of public trusts.

SECTION 3: For such legal, said Law Firm shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses including, but not limited to, travel, long distance telephone expenses and duplicating expenses incurred in rendering such legal services, from funds appropriated or that may be appropriated, by the Board from time to time for such purpose.

3. **RECOMMENDATION TO RETAIN LEGAL COUNSEL SERVICES OF BRINZA, MCINTYRE & SEED, LLP**

The Superintendent recommends that the Board adopt the following resolution to permit the Administration to use the legal services of Brinza, McIntyre & Seed, LPA. This firm will be used to take action to protect and conserve our tax duplicate as requested.

The Superintendent recommends that the Board adopt the following resolution as stated.

BE IT RESOLVED by the Board of Education of the Nordonias Hills City School District, Summit County, Ohio as follows:

SECTION 1: The firm of Brinza, McIntyre & Seed, LPA, and agents, are hereby retained (1) to make appearances and file complaints in the Summit County Board of Revision; (2) to file, prosecute and defend appeals in the Board of Tax Appeals or Courts of the State of Ohio from orders of the Summit County Board of Revision; (3) to take other actions to represent the interest of the Nordonias Hills City School District relative to valuation and taxation of property with said boards and courts; and (4) to render such other legal services in connection with the operation of the School District as may from time to time be assigned to them by the superintendent or designee of this Board. Such services may be terminated at any time by the Board or said Brinza, McIntyre & Seed, LPA, by written notice to the other.

SECTION 2: In rendering such legal services, as an independent contractor and in an attorney/client relationship, said Law Firm shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds, enforcement of laws, rules and regulations of the state, any county or cities, or of this Board, or the execution of public trusts.

SECTION 3: For such legal, said Law Firm shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses including, but not limited to, travel, long distance telephone expenses and duplicating expenses incurred in rendering such legal services, from funds appropriated or that may be appropriated, by the Board from time to time for such purpose.

4. **RECOMMENDATION TO RETAIN LEGAL AND CONSULTATIVE SERVICES OF McGOWN & MARKLING IN CONNECTION WITH LEGAL MATTERS RELATING TO EDUCATION AND THE OPERATION OF THE SCHOOL DISTRICT**

The Superintendent recommends that the Board adopt the following resolution to permit the Administration to use the legal services of McGown & Markling. This firm will be used for educational services or projects as requested.

The Superintendent recommends that the Board adopt the following resolution as stated.

BE IT RESOLVED by the Board of Education of the Nordon Hills City School District, Summit County, Ohio as follows:

SECTION 1: Services of McGown & Markling are hereby retained, such legal services to be in the nature of legal representation, including, but not limited to, appearances in court, advice, options, and/or all phases of labor negotiations, appearances before the State Employment Relations Board and recommendations that may from time be requested by the Board or the Superintendent concerning legal matters relating to education and the operation of the school district. Such services may include the review of any and all records of the client in this attorney-client relationship. In rendering such legal services, as an independent contractor and in an attorney-client relationship, said McGown & Markling shall not exercise any administrative discretion on behalf of this Board in the formulation of public policy, expenditure of public funds enforcement of laws, rules and regulations of the State, any county or city of this Board or the execution of public trusts. Such services may be terminated at any time by the Board or said McGown & Markling by written notice to the other.

SECTION 2: For such legal and consultative services, said McGown & Markling shall be paid reasonable fees as approved by the Board, and shall be reimbursed for actual out-of-pocket expenses including, but not limited to travel, long distance telephone expenses and duplicating expenses incurred in rendering such services, from time to time for such purpose.

SECTION 3: All notices and proceedings relating to this meeting and the actions of the Board of Education have been in compliance with the provisions of Section 121.22 of the Ohio Revised Code.

5. **RECOMMENDATION TO RETAIN LEGAL COUNSEL SERVICES OF GALLAGHER, SHARP**

The Superintendent recommends that the Board approve the use of Gallagher, Sharp Legal Counsel Services for general counsel advice. This firm will be used for educational services or projects as requested.

6. **RECOMMENDATION TO APPOINT THE BOARD'S HEARING OFFICER**

The Superintendent recommends the appointment of Assistant Superintendent, to serve as the Board's Hearing Officer in suspensions for bus misconduct, student code violations and student attendance appeals.

7. **RECOMMENDATION TO APPOINT TITLE IX AND AMERICAN DISABILITIES ACT OFFICER AND SPECIAL PUBLIC NOTICE**

The Superintendent recommends that the Assistant Superintendent and Director of Pupil Services be appointed the District's Title IX and the American Disabilities Act Amendments Act Officers. The Nordon Hills Board of Education intends to provide equal education and employment opportunities without regard to race, color, creed, national origin, or sex as per Civil Rights Act 1964 and Title IX of 1972 Educational Amendments and the American Disabilities Act Amendments Act of 2008 (ADAAA) which prohibits discrimination on the basis of disabilities.

8. **RECOMMENDATION TO CONTINUE MEMBERSHIP IN THE OHIO SCHOOL BOARDS ASSOCIATION AND LEGAL ASSISTANCE FUND**

The Superintendent recommends that the Board continue membership in the Ohio School Boards Association and Legal Assistance Fund effective January 1, 2010 to December 31, 2010, the cost of membership is \$7141.

9. **RECOMMENDATION TO PARTICIPATE IN THE IDEA-B and PRE-SCHOOL GRANT (SPECIAL PUBLIC NOTICE)**

(No Action Required)

The federally funded IDEA-B and Preschool projects provide supplemental assistance to school districts for supporting the educational program for students with disabilities, (IDEA-B \$850,682.32 and Preschool \$20,845.86.

10. **RECOMMENDATION TO APPROVE NON-SALARY REMUNERATION**

The Superintendent recommends approval of non-salary remuneration to recognize outstanding service and/or in-service training, and to recognize those persons who make worthy contributions to this School District. The budget shall be set at \$15,000. Any District expense shall be processed through a budget line monitored by the Superintendent.