

# Parent/Student Technology Acceptable Use Form

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The following information is an interpretation of Nordonia Hills City School District policies:

- 7540 Computer Technology and Networks
- 7540.01 v2 Technology Privacy
- 7540.02 District Web Page
- 7540.03 Student Network & Internet Acceptable Use & Safety
- 7540.04 Staff Network & Internet Acceptable Use & Safety

Nordonia Hills City School District is pleased to offer students' access to a computer network for access to the Internet and World Wide Web as well as traditional purposes such as word processing or educational applications.

## **What is possible?**

Access to the Internet will enable students to explore thousands of libraries, databases, museums, and other repositories of information and to possibly exchange communication with other Internet users around the world. Families should be aware that some material accessible via the Internet may contain items that are illegal, defamatory, inaccurate, or potentially offensive. While the intent of the school is to use Internet resources for constructive educational goals, students may find ways to access other materials. We believe the benefits to students from access to the Internet in the form of information resources and opportunities for collaboration exceed the disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using media and information sources. Please note that the Nordonia Hills City School District utilizes filtering services from the Northeast Ohio Education Computing Network (NEOnet), and while the filters are state-of-the-art **NO INTERNET FILTER IS 100% ACCURATE!**

## **What is expected?**

Students are responsible for appropriate behavior on the school's computer network just as they are in a classroom or on a school playground. Communications on the network are often public in nature. General school rules for behavior and communications apply. It is expected that users will comply with district standards and the specific rules set forth below as interpreted from the Nordonia Hills City School District Board of Education Policy. The use of the network is a privilege, not a right, and may be revoked if abused. The user is personally responsible for his/her actions in accessing and utilizing the school's computer resources in accordance with Student Code of Conduct.

**What are the rules?**

**Privacy** – Network storage areas may be treated like school lockers. Network administrators may review communications and activities to maintain system integrity and will insure that students are using the system responsibly.

**Storage capacity** – Users are expected to remain within allocated disk space and delete material which takes up excessive storage space.

**Social Networking** – Social networking sites such as Facebook, MySpace and Twitter should be accessed from school computers. These sites are blocked by the district web filter and any attempt to access these or similar social networking sites will be considered a violation of this policy.

**Illegal copying** – Students should never download or install any commercial software, shareware, freeware, games or movies onto network drives or disks, unless they have written permission from the Director of Technology & Information Systems or his/her designee. Nor should students copy other people's work or access other people's files (i.e. music and movie files which may be copyrighted).

**Inappropriate materials or language** – No profane, abusive, intimidating, threatening, or impolite language should be used to communicate nor should materials be accessed which are not in line with the Student Code of Conduct. Should students encounter such material by accident, they should report it to their teacher immediately.

**Inappropriate access, intentional physical and/or virtual damage** – Users may ONLY use their district supplied log-in information to access the computers and network unless directed otherwise by a teacher or member of the administrative staff. NO user shall intentionally or maliciously induce or propagate a computer virus. NO user shall intentionally or otherwise damage any physical aspect of a computer, network equipment, monitor, or other technology-related equipment.

**Usage Guidelines:**

- Do not use a computer to harm other people or their work
- Do not damage the computer or the network in any way
- Do not interfere with the operation of the network by installing software, shareware, or freeware
- Do not violate copyright laws
- Do not view, send, or display offensive or illegal messages and pictures
- Do not share your password with another person
- Do not waste limited resources such as disk space or printing resources
- Do not trespass in another's folders, work, or files
- Do notify an adult immediately, if by accident, you encounter materials which violate the guidelines of appropriate use

BE PREPARED to be held accountable for your actions based on the Student Code of Conduct

**PLEASE FILL OUT THE FORM ON THE NEXT PAGE AND RETURN ASAP**

**Parent/Student Permission Form and User Agreement:**

As a parent or guardian of a student in the Nordonias Hills City School District, I have read the above information about the appropriate use of computers at the school and I understand this agreement will be kept on file. I understand that my child will have access to the Internet through filters provided by NEONet.

**As a student user of the Nordonias Hills City School District computer network, I agree to comply with the above stated rules and to use the network in a constructive manner:**

Student Printed Name \_\_\_\_\_  
Student Signature \_\_\_\_\_  
Date \_\_\_\_\_ Building \_\_\_\_\_

**Parent Permission for the Publication of Student Work and/or Pictures:**

I understand that my child's work may be posted through a variety of media by the teacher for instructional use. I understand that if my child's work is selected for publication, it will be posted with first name only or will be posted in an entirely unidentifiable manner.

- Yes, my child's work may be published.       No, my child's work may not be published.

Occasionally your school may decide to publish student photographs through a variety of media. (Examples include but are not limited to the district calendar, on the school's website, etc) Please check the appropriate box below.

- Yes, my child's picture may be published.       No, my child's picture may not be published.

Parent / Guardian Printed Name \_\_\_\_\_  
Parent / Guardian Signature \_\_\_\_\_  
Date \_\_\_\_\_