



MINUTES

**Nordonia Hills City School District
Nordonia Board of Education Meetings
October Special Board Meeting
Monday, October 28, 2024, 5:45 pm - 5:50 pm
9370 Olde Eight Road, Northfield, OH 44067**

In Attendance

Casey Wright; Chad Lahrmer; Kyle Kiffer

A. PRESIDENT'S REPORT

1. Roll Call

B. BOARD DISCUSSION ITEMS

Records Commission Meeting

1. Review submitted Certificates of Records Disposal Forms (RC-3)
2. Approve Submitted Certificates of Records Disposal Forms (RC-3)
3. Update list of records officers through the District to carry out the necessary work associated with District records
4. Additional items to consider
 - a. Update to the Records Retention Schedule (RC-2)

Resolution 2024-10-28-1

Move: Casey Wright Second: Chad Lahrmer Status: Passed

C. ADJOURNMENT

It was unanimously consented to adjourn the meeting at 5:50 P.M. The President declared the motion passed.

Resolution 2024-10-28-2

Move: Chad Lahrmer Second: Casey Wright Status: Passed

Chad M. Lahrmer, Board President

Kyle T. Kiffer, Treasurer/CFO

Treasurer's Note: The meeting was video recorded.